

Bodhi's MacOSX Tricks & Shortcuts

Disclaimer - i was writing as fast as i could and didn't get everything bodhi went over down on paper. and some of my notes were illegible. but i tested most of this stuff. some of it doesn't work with my 500 year old keyboard on kiwi. so i'll let you guys do your own tests. - kelley

Keyboard Stuff

- you can find lots of keyboard shortcuts when you get into **System Preferences -> Keyboard & Mouse -> Keyboard Shortcuts** in particular, you can **Turn full keyboard access on or off** - turning it on enables the function keys to move keyboard focus to Dock, menu bar, window toolbar, etc etc. then typing a single letter will move you down to text beginning with that, etc.

if you click on the **All controls** button, this enables tabbing through *all* tabable fields in a window (web window, other windows). Toggle this with <Ctrl>F7

Text Editors

- mouse over a word. hit <Ctrl><Cmd>D should bring up dictionary.

- in Dictionary.app preferences, you can set dictionary to **Open Dictionary panel** instead of **Open Dictionary application** in the **Contextual Menu**. then a panel will come up when you <Ctrl><Cmd>D

- in Cocoa applications (applications written in Apple's native Cocoa development program), hitting <esc> will bring up Dictionary.

- holding down a function key while using delete key will do a forwards delete, instead of a backwards delete.

- if you have text sizes and fonts that do not match in mail or another application, you can copy and paste styles with <Cmd><option>c & <Cmd><option>v

- <Cmd> + increases font size on selected text. <Cmd>- decreases it. works in Terminal too!

Terminal

- if you want the terminal cursor to move to where your mouse is, go to **Terminal preferences -> Window Settings -> Emulation -> Option click to position cursor**. then when you <option> click, your cursor will go there.

- ls -G command will give you color coding (executables one color, directories another, etc). you can alias the -G option in an ls alias in your .cshrc like so:
alias myls ls -laG (this adds a long listing).

System

- <Cmd><option><escape> will bring up the Force Quit window to kill apps that are hung.
- /Applications/Utilities/Activity Monitor.app - this is a cool app. you can set Activity Monitor up to run as an icon in your dock and monitor something like cpu or memory. this might alert you to a process taking up more of your memory or cpu or... than you want and you can quit the app if you need more memory for a job or something else.

Activity Monitor is full of cool stuff so you'll just need to play around with it yourselves.

Universal Access

- **System Preferences -> Universal Access** is not only neat for seeing or hearing impaired. you can use the zoom features during a talk or presentation or when showing something to somebody to highlight what you want - make it larger. just turn **zoom on** and adjust as you wish.
- you can also use Universal Access to flash the screen on an alert. especially good when you're listening to your loud music and you miss audio alerts.
- "bodhi's night vision": <Cmd><control><option>8

Screenshots

- <Cmd><shift>4 will allow for screenshots. if you hit <spacebar>, you'll get a camera that you can hold over a window to be captured. <Cmd><shift>3 gives a full screenshot. works like Grab.app.

Mail

- to make emails with hyperlinks in them, select the text, **Mail->Edit->Add hyperlink** and then type in the URL (web address) you want the text to link to.

Address Book

- vCards - you can make any vCard 'your own'. of course, you'll want to make your info your own... then it's easy to send folks your information without having to type it in all the time. you can make any of it private or public. Snoop around Address Book.app.
- hover over the light grey text areas in an Address Book entry and click. you will be able to do a bunch of different things (mail, make text larger, dial your bluetooth cell phone, etc).

General

- <Cmd> click on any of the pill buttons in an application (like the button in the upper right corner of your Finder) will scroll through the different visual toolbars of an application. you'll have to try this to see what i mean.